Texas Veterans Commission
Fund for Veterans' Assistance
Evaluation Rubric 2018-2019

Proposed Project   35%

Is the proposed project reasonable, allowable, feasible, and able to be implemented?

1. Is the who, what, where, and when of proposed project described?
2. Is the how the beneficiaries access services described?
3. Is the need or problem described to substantiate the proposed project?
4. Are the goals and objectives of the proposed project described?
5. Are the beneficiaries defined?
6. Did the applicant identify the eligibility documents used in providing services?
7. Does the proposed project address the commissions' priority?
8. Are the anticipated outcomes defined?
9. Does the marketing/outreach plan described how the applicant will achieve the project goals and outcomes.
10. Did the applicant describe if the project will be sustainable or not?

Management   30%

Does the organization have the capacity and experience to successfully accomplish the proposed project?

1. Are principal participants identified?
2. Does the organization have experience in providing services/programs similar to the proposed project?
3. Does the organization currently serve veterans as part of services/programs they currently provide?
4. Does the organization have an independent governing body?
5. Has the organization met benchmarks in previously awarded FVA funded projects?
6. Does the organization list other grant-funded projects?
7. Does the organization have established internal controls?
8. Does the organization have a method of tracking performance?

Budget   25%

Is the budget reasonable, allowable, and allocable?

1. Is the Salaries and Wages category complete and directly supports the project?
2. Is the Fringe Benefits category complete and directly supports the project?
3. Is the Travel category complete and directly supports the project?
4. Is the Supplies category complete and directly supports the project?
5. Is the Client Services category complete and directly supports the project?
6. Is the Other category complete and directly supports the project?
7. Is the Indirect Costs category complete and directly supports the project?

Application   10%

Was the application well written and/or well organized?

1. Were all questions completely answered in Part 1?
2. Were all questions completely answered in Part 2?
3. Were all questions completely answered in Part 3?
4. Did applicant follow directions in completing the application?
5. Does the proposed project align with the grant program as outlined in the RFA?
6. Are the budget tables and narratives complete and calculated correctly?
7. Does the total in Table K match the amount requested?